

WRWSD Board of Trustees Monday Meeting – 3/30/26

President Levermore called the meeting to order at 6:00pm.

Roll Call: Present: Armstrong, Dombroskie, Engle, Feil, Gruber, Levermore, Mgr. Wilkin, Supt. Wilson

Absent: Harper was excused.

Others present: Jason Brumley, Trustee-elect

Minutes: A motion was made by Armstrong and seconded by Feil to approve the 3/14/26 minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (Levermore):

- Kay Bundy, a thirty-year-plus employee for the WRWSD is retiring. President Levermore passed around a card and the Board agreed to purchase a \$300 gift card.
- President Levermore revisited following proper communication channels. It is inappropriate for WPOA Trustees to be telling WRWSD Trustees what to do. We are our own Board so be wary and wise. Manager Wilkin is our connection with the WPOA Board. Proper communication between Boards should be between Board presidents or through manager Wilkin.
- President Levermore sent out the 2025 key accomplishments draft to Board members prior to this meeting. A final version is to be published in the minutes for the Annual meeting. He received some additional comments from Board members and the GM. He asked if it is okay to combine the comments and make a final version with edits to keep it to about a 10-minute read. Vice President Engle suggested President Levermore read several of the major accomplishments but not all of them as people will be able to read it in the newsletter. Levermore will send out the final version to WRWSD Board members as an FYI before the April 11 Saturday meeting.

Treasurer's Report (Feil):

- Treasurer Feil received an email from Jackson concerning totals and everything is good.
- Mgr. Wilkin and Jackson have been reviewing the audit from last year. The State Auditors want money to be deposited in the bank daily. We have moved our account from People's Bank in Georgetown to People's Bank in Sardinia so Mgr. Wilkin can stop in on his way home from work to accommodate their request.

Manager and Plant Superintendent Report (Mgr. Wilkin/Supt. Wilson):

- Mgr. Wilkin and Supt. Wilson went to RCAP training so we can qualify for capital forgiveness loans. While there, water and sewer rates from across the State were available. We are in the bottom one-third. RCAP stated that communities should quit comparing themselves to other districts as each one is unique. RCAP does water and sewer rate studies based on median household income. Ours is \$90,000. Based on that number, RCAP data indicates our rates should be \$200/month. We are keeping our rates as low as we can while trying to build reserves for the WRWSD plant expansion and any emergencies. Mgr. Wilkin is doing a phenomenal job researching and applying for grants to offset the estimated expansion cost. He has submitted paperwork for \$14 million in grants. We may not receive that amount but anything would benefit our members.
- The EPA cited the WRWSD for the absence of backflow preventors in the campground and Brown County Health Department made the call to not provide water to the campground until they were installed. Thank you to Dan Pike and WPOA Trustee Rob Bynum for quickly contacting their connections and locating the items needed. The WRWSD employees really stepped up to get everything installed so the campground could open on April 1st. In addition, the two frost-free hydrants were replaced. Other than the campground issues, the EPA inspection went very well.
- We had 8.7% water loss which is very good.
- We had two grinder pump calls last month.
- Clarifier Update: We are working with the manufacturer to put a down payment on the clarifier so we can get it sooner. We are hoping to receive it this fall. It may be beneficial to dredge the lagoon while installing the clarifier since we will be temporarily on BCRW. Right now, we are monitoring the reservoir for manganese daily. The totals are very low so we will be doing everything we can to keep the water plant running. If manganese totals go up, we may have to switch to BCRW this summer due to the current targeted schedule for the clarifier being in the fall of 2026. It makes sense to not install the clarifier until the logging operation is first completed around the reservoir.
- The bulk chemical storage unit project is in process. Supt. Wilson ordered more sensors to monitor water quality. The SCADA system is installed. The EPA is monitoring turbidity levels.

- Logging around the back area and reservoir will begin soon.
- Trustee Gruber asked if Supt. Wilson had heard about House Bill 139 requiring a hydrant maintenance plan. Yes, the EPA made us aware. Supt. Wilson has a plan in place that he designed when he was hired. He said that the WRWSD Board should plan for extra funds for fire hydrant replacement. One of the reasons for the planned second water tower is that it will allow for the flushing and or replacement of hydrants without significant water pressure drops and high percentage loss of total available water to the community.
- Lot #2699 Waste Water Tap: When the sewer system was being built, lot #2699, which is part of Lake Waynoka but is outside the gate and down the hill from the reservoir, was offered to tap into the sewer system. They had a septic system so declined it at the time. However, the owner pre-paid for the tap and alleges it was negotiated that one would be installed when they were ready. They have requested to have this tap installed on their property. The office will look into whether there is a formal document in place confirming this. If confirmed, we will run numbers on the cost. More information will be forthcoming.

Old Business: Vice President Engle asked if anyone has any luck with the My Water Advisor app. No one had an update but it was posted online that a member did receive an alert the other day and had never received one before. She was happy it worked.

New Business: President Levermore noted that the price of fluoride is going up substantially. Supt. Wilson said they had been made aware of this by the vendor and purchased extra before the price increased. The Board would like to revisit whether to keep fluoride in our water or remove it. To remove it would take a vote from the community.

Motions and Resolutions:

- Motion #2026-08 was made by Feil and seconded by Engle to approve WRWSD permits for lot #1862 and #1863. A roll call vote was taken and the motion passed unanimously.
- Motion #2026-09 was made by Feil and seconded by Gruber to defer a decision on lot #3749 WRWSD permits until the fourth quarter. A roll call vote was taken and the motion passed unanimously.
- Motion #2026-10 was made by Feil and seconded by Engle to defer a decision on lot #3726 WRWSD permits until the fourth quarter. A roll call vote was taken and the motion passed unanimously.

Board Member Concerns: None

Executive Session:

- At 7:13pm, a motion was made by Engle and seconded by Armstrong to enter into Executive Session to consider the employment of a public employee and to discuss pending or imminent litigation/ court action. A roll call vote was taken and the motion passed unanimously.
- At 8:00pm, a motion was made by Feil and seconded by Armstrong to exit Executive Session. A roll call vote was taken and the motion passed unanimously.
- After coming out of executive session the Board authorized manager Wilkin to investigate the regionalization of the WRWSD sewer services.

Adjournment: The motion to adjourn was made by Feil and seconded by Engle. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 8:03pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary